

LSS Orientation Meeting August 11 2015: Calico Boardroom

Attendance

Present: Leslie, Josh, Katie, Aranka + David (via Skype)

Absent: Nick

Motion #7 to Approve Agenda- David

Seconded- Josh

Agenda is approved

1. Executive Portfolios

President

- Special Committee to change complaints process
 - Initial talks between Leslie and new Dean
 - Nick will take it over & sit on the Special Committee
 - Leslie attended Faculty Counsel meeting on behalf of LSS

VP Finance

- LSSO- annual fee- \$60- needs to be added into budget (LSSO just sent out numbers)
- Circulate schedules for meetings during the year?
 - No Friday meetings
 - Scheduled meetings Thursday @ lunch- once a month + additional special meetings if necessary

VP Communications

- Updated website
- Katie to update Dropbox & Website w/ outstanding meeting minutes
- Talked w/Tyron- Tentative date for Compass Orientation Guide to be done: Sept 4
- Talking to 2Ls & 3Ls about volunteering for orientation
- Aranka met w/Maria

Motion to go in camera #8 – Aranka

Seconded by: Katie

Motion to go out of camera #9: Katie

Seconded by: Aranka

- Need to add Maria to LSS Newsletter email list

VP Operations (included in President's Report)

- Leslie had meeting w/Annet and Sarah; re: orientation
- Annet's concerns: Red Lion & On- Deck events being official LSS events – hungover students last year?
 - Can take out On Deck but will discuss Red Lion again with Annet and Maria – press that it's a different establishment (complaint about Tony & Adam's last year)- can give an opportunity to talk with professors – Tuesday night event @ Red Lion
- Lakehead bag – Sarah looking into prices to order to use as 1L gift bags
- LSS to put together 1L gift bags – possibly w/Sarah?- Sept 4 – tentative day
- Leslie reached out to Banner Store re: Banner for Student Lounge- 1st week
- **Monday:** Kakabeka, no On-Deck (officially)
- **Tuesday:**
- Gift bags given out @ main foyer- LSS → nametags? → **coordinate w/Sarah**
- Mental Health break instead of Speed Dating
 - Ryan Green to help
 - Professor Chapman helping to organize
 - Awaiting response from
- **Field trip to Main Campus- no one called the bus company- Sarah will?**
- **Clothing Orders:** Wednesday + Thursday
 - **Wednesday** – can have clothing samples @ Mentor lunch in Patterson Auditorium
 - **Thursday**- in main foyer
 - **Will need cash float—David- \$200**
- **Thursday:** Clubs Day
 - Dean's BBQ happening @ Fort William Historical Park
 - LSS all invited: arrive 5-5:30pm
- **Friday:**
- **Lunch**
 - Maria said they'll have food trucks at the school everyday for Sept b/c of no caf—NEED MEETING W/ MEETING- Katie and Leslie
 - Say Barbecupid is the food truck – provide menu- people can decide to go or not
 - No conflict w/Aramark
- **Orientation Olympics**
 - Aranka has ADR- can't attend
 - **Leslie to buy necessary stuff before**

- **A + B teams**
- **Games good!**
- **Katie:** send out orientation emails:
 - 1) volunteers: LSS + social committee - prep night before + help day of (set up + take down)
 - 2) participants: 2Ls + 3LS
- volunteers will keep score
 - clipboards, paper, pens
- **Friday**
 - Bar night @ BPP instead of structured Bingo/Karaoke
 - Invite 2Ls + 3Ls to bar night
- **No weekend events- recovery!**

VP Academic (Absent)

VP External

- Volunteers for Law vs Med
 - 3 people responded – want to volunteer
 - Can also bring social committee into it if needed
- LSS booth @ clubs day
 - Recruit 1 1L from clubs day to help
- Volunteering opportunities @ Non-profits in Thunder Bay
 - Dew Drop Inn
 - Shelter House (monthly)
 - Northwestern Ontario Women’s Centre
 - Court Watch/ Good Food Box
 - Presenting them to students: emails/website/ information session after orientation week—week after?
- Combine VP Ops + VP External portfolios on Law vs Med games-- combine ALL Law vs Med events so that VP Ops + VP External can work together on that
 - Can make a sub-committee
- Business cards
 - Josh sent email to Gail Zanette (in charge of marketing + branding for Lakehead U)- sent her template for the cards
 - Min. Number is 100 per person/ \$10-20 range
 - \$ can come out of VP External portfolio budget or printing/photocopying budget

VP Fundraising

- Sent an ad for the Haunted Cornfield night to Liz for Compass Orientation Guide

- Made teaser ad—*postermywall*-- put in LSS shared drive
- Ticket design- will check price at Lowry's + form required for picture format
- Catered meal – one time food order- Maria said no conflict b/c one time thing- possible for November- suited to student needs
- **Everyone – brainstorm ideas for local businesses who can sell tickets for Haunted Cornfield event & send to Aranka – will approach 1 month before**

2. Other business

Faculty Council meeting: brief update from President

Motion #10 to go in Camera: Leslie

Seconded by: Josh

Motion passed.

Motion to go out of camera #9: Katie

Seconded by: Leslie

Motion passed.

LSS Secretary Role

- Will put out call when we do call for election
- Ask people to volunteer to be secretary – submit resumes?
- We will all vote on secretary

Motion to Adjourn #11: Leslie

Seconded by: Aranka

Meeting Adjourned