

## **Board of Directors Meeting Agenda – Law Students’ Society**

June 9, 2015 at 5:30pm– Calico Boardroom

### **1. Attendance**

Quorum of the Board of Directors shall be met when the Chairperson and a simple majority of the voting Directors are present at a meeting. A roll call of the voting members will be taken to determine attendance and to confirm quorum.

Members in Attendance: Leslie De Meulles, Aranka Golphy, Joshua Stevenson, Katie Remington, Emily Dubis (via Skype), Nicholas Baxter (via Skype), and David Spence (via Skype)

### **2. Reminders to all:**

- read Robert Well email about how to conduct meetings
- send photo + bio to Katie for website

### **3. Portfolio Update**

**President** (Leslie De Meulles)

- Breakfast w/dean on Thursday
- Talk about:
  - Possibility of VP Academic sitting on LUSU Senate- (makes curriculum decisions) - having student representation
  - Raise issue about course selection feedback- how to better set up that process for next year
  - Concern for important classes not offered in both semesters
  - Trusts, ADR, Insurance- really popular and important classes that can and should be offered in both semesters
  -
- Find out more about faculty funding, continuation of contributions this year
- Send LSS members sample bio

- Continuing to ask Whitney to get transition binders from past VPs
- Reaching out to LUSU once briefed more on finances (Leslie + David)

### **VP Finance** (David Spence)

- Current balance- 9500 (approx)
- Last year- \$18000 expenditure // \$ 25,000 income (not really sustainable)
- Find out:
  - What amount of funding is just from dean's discretionary funding?  
How much more from other faculty
    - Last year: dean funding: \$7000 –Feb 25- may come part way through year
    - Also faculty contribution- Sept - \$3000
- Plan to publish better expense procedure
- Negotiate signatories...2 signatories not working well when everyone in different places
- Get list of clubs from Ayoub (if possible)
- Send list of orientation expenses to Emily
- Send LSS members last year's budget when he gets it from Ayoub
  - Have us all vote on the budget- see if we should use the same one for this year
- Prefer to have budget in place before orientation- not wait to vote on it in September

### **Katie** (VP Communications)

- Create shared dropbox folder for LSS (with Leslie) for shared docs (ex: budget)
- Develop instagram
- Get passwords for website, twitter
- Update website
  - Clubs info
- Get photos, bios from LSS exec
- Communicate w/1Ls about orientation

- Email students about volunteering for orientation

### **Emily (VP Operations)**

- Prefer Red Lion over T & A's
  - Include all years?
- Last year: \$12,000 on appetisers for T & A's
- Main campus field trip needs to be better organized
  - Need to give ourselves more time
- Figure out if Dean is going to do barbecue (in coordination with Leslie-breakfast with dean)
- Get list of expenses for orientation from David
- Ideas: starting earlier- first day of school is Sept 8
  - Goody bags- make orientation feel more special- t-shirts, As + Bs
  - Kegger- Rachel or Amir to host?
- Pub Crawl?
- Cafe crawl – Walking tour of Port Arthur
  - Either orientation week or maybe weekend after
  - Introduce people to popular spots in Thunder Bay that we all like
  - VP External – boosting appearance w/local businesses
- Reach out to Katy to see how much it would cost to do a boat cruise
- Reach out to Katy to ask if social committee can get involved in orientation too
- Figure out payment for exec tshirts for orientation
  - Individually pay for them or include in orientation budget?
- Lunches
  - Mentor lunch- have people meet their mentor- facilitate it better
  - Speed friending- 1-2 min convo w/someone then change up
- Bingo @ BPP
  - Christina's cards
- LUSU carnival- main campus- bus? People may be tired
- Should we invite all the years to the orientation? 2Ls @ reception for Olympics.
- Faculty request

- Through David
- Approved by LSS members
- Orientation budget- \$3000 last year
- Maybe increase it this year?
- Ordering lanyards...etc
- Put August items to next meeting
- Try to get former law med games committee to write manual

### **Nick (VP Academic)**

- Organize club day – possibly get list of clubs from David (from Ayoub)
- Contact Blaikie about speakers that are interested in coming to Lakehead
- Trying to address concerns about course scheduling (List of problems)
- Advocate for mandatory classes having course description
- Discussion about McLean
- Nick and Leslie: convo w/dean- Thursday just present issues to dean..  
schedule further meetings w/the dean to discuss problems more in depth
- Try to resolve course scheduling problems soon if we can
- Email Becky about getting binder
- Going to try to get the clinic to take WSIB cases

### **Aranka (VP Fundraising)**

- Will discuss at next meeting
- idea: raise money through homemade lunches/ once a month?

### **Josh (VP External)**

- Ask faculty, business partners about ideas
- Discuss cafeteria concerns with caf Committee- Jenn, Chelsea, Keltie- Reach out to Chelsea
- Coordinate with Social committee- dodgeball event, law med games
- Ask Maria or Annet about gym booking times- have to book it when gym schedule comes out
- Book gym ASAP, find out when welcome day will be (if possible)
- Get quotes from coach bus school bus companies for library trip

4. **Final Notes:** want to keep track of what we're doing and of our contacts- will help make binders for next year